DIPLOMA ADMISSION

advertisement for the ut administration of dnh & dd

2023-24

4337

यूटी। दादरा-नगर हवेली और दमन और दीव का प्रशासन
निदेशक का कार्यालय
उच्च और तकनीकी शिक्षा निदेशालय,
विद्युत भवन, काचीगाम, दमन

गवर्नमेंट पॉलिटेक्निक, दमन- www.gpdaman.in फोन नंबर: 0260 2242800
डॉ. बी.बी.ए. पॉलिटेक्निक, सिलवासा- www.drbbagpks.org फोन नंबर: 7096646057
गवर्नमेंट पॉलिटेक्निक, दीव - www.gpdiu.in फोन नंबर: 7698356270

सं. ऑनलाइन प्रवेश/डिप्लोमा/2023-24/372 दिनांक: 19/06/2023

प्रवेश सूचना 2023-24

डी एन एच एंड डी डी के केंद्र शासित प्रदेश में सभी डिप्लोमा संस्थान (पॉलिटेक्निक) के लिए

शैक्षणिक वर्ष 2023-24 के लिए डीएनएच और डीडी के यूटी में डिप्लोमा इंस्टीट्यूट (पॉलिटेक्निक) में डिप्लोमा पाठ्यक्रमों में प्रवेश के लिए ऑनलाइन आवेदन 19/06/2023 से आमंत्रित किए जाते हैं और आवेदन भरने की अंतिम तिथि 10/07/2023 है। डिप्लोमा पाठ्यक्रमों में प्रवेश पाने के इच्छुक उम्मीदवारों को गुजरात माध्यमिक शिक्षा बोर्ड / केंद्रीय माध्यमिक शिक्षा बोर्ड (सीबीएसई) या इसके समकक्ष से अंग्रेजी, गणित और विज्ञान विषयों के साथ माध्यमिक विद्यालय प्रमाणपत्र परीक्षा (एसएससीई) उत्तीर्ण होना चाहिए। प्रवेश पत्र और विस्तृत विवरणिका संस्थान की वेबसाइट गवर्नमेंट पॉलिटेक्निक, दमन- www.gpdaman.in, डॉ बीबीए पॉलिटेक्निक, सिलवासा- www.drbbagpks.org, गवर्नमेंट पॉलिटेक्निक, दीव - www.gpdiu.in से डाउनलोड की जा सकती है। छात्रों को आगे संबंधित संस्थानों को आवश्यक दस्तावेजों के साथ विधिवत भरे हुए फॉर्म जमा करने का निर्देश दिया जाता है

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(शिवम तेवतिया)
निदेशक
(उच्च और तकनीकी शिक्षा)

C/336

U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION,
VIDYUT BHAWAN, KACHIGAM, DAMAN

Government Polytechnic, Daman – www.gpdaman.in Phone No.: 0260 2242800
Dr. B.B.A. Polytechnic, Silvasa – www.drbbagpks.in Phone No.: 7096646057
Government Polytechnic, Diu – www.gpdiu.in Phone No.: 7698356270

નં. ઓનલાઇન પ્રવેશ / ડિપ્લોમા / 2023-24/ ૩૭૨ તારીખ ૦૧/૦૬/2023

પ્રવેશ સૂચના 2023-24

કેન્દ્રશાસિત પ્રદેશ દાદરા અને નગર હવેલી અને દમણ અને દીવના તમામ ડિપ્લોમા સંસ્થા (પોલીટેકનિક) માટે

કેન્દ્રશાસિત પ્રદેશ દાદરા અને નગર હવેલી અને દમણ અને દીવ માં શૈક્ષણિક વર્ષ **2023-24** માટે ડિપ્લોમા ઇન્સ્ટિટ્યૂટ (પોલિટેકનિક) કોર્સમાં પ્રવેશ માટે ઓનલાઇન અરજીઓ **19/06/2023** અને અરજી ભરવાની છેલ્લી તારીખ **10/07/2023** સુધી આપવામાં આવે છે. ડિપ્લોમા અભ્યાસક્રમોમાં પ્રવેશ મેળવવા ઇચ્છતા ઉમેદવારોએ ગુજરાત માધ્યમિક શિક્ષણ બોર્ડ (S.S.C.E.) / સેન્ટ્રલ બોર્ડ ઓફ સેકન્ડરી એજ્યુકેશન બોર્ડ (CBSE) અથવા તેના સમકક્ષમાંથી અંગ્રેજી, ગણિત અને વિજ્ઞાન વિષયો સાથે ઓછામાં ઓછા 35% ગુણ સાથે માધ્યમિક શાળા પ્રમાણપત્ર પરીક્ષા પાસ કરવી આવશ્યક છે. પ્રવેશ ફોર્મ અને વિગતવાર માહિતી-પત્ર સંસ્થાની વેબસાઇટ Government Polytechnic, Daman – www.gpdaman.in, Dr. B.B.A. Polytechnic, Silvasa – www.drbbagpks.in, Government Polytechnic, Diu – www.gpdiu.in પરથી ડાઉનલોડ કરી શકાય છે. વિદ્યાર્થીઓએ યોગ્ય રીતે ભરેલા ફોર્મ સાથે જરૂરી દસ્તાવેજો સ્વ-પ્રમાણિત નકલો સાથે સંબંધિત સંસ્થાઓમાં નિયત તારીખની અંદર જમા કરવાના રહેશે.

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(શવિમ તેવટિયા)
ડિરેક્ટર-કમ ડેપ્યુટી સેક્રેટરી (ઉચ્ચ અને ટેકનિકલ શિક્ષણ),
ડીએનએચ અને ડીડી

C/535

U.T. ADMINISTRATION OF
DADRA AND NAGAR HAVELI AND DAMAN AND DIU
DIRECTORATE OF HIGHER AND TECHNICAL EDUCATION,
VIDYUT BHAWAN, KACHIGAM, DAMAN

Government Polytechnic, Daman- www.gpdaman.in Phone No.: 0260 2242800
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Government Polytechnic, Diu – www.gpdiu.in Phone No.: 7698356270

No. Online Admission/Diploma/2023-24/372 Dated:09/06/2023

ADMISSION NOTICE 2023-24
{ FOR ALL DIPLOMA INSTITUTES (POLYTECHNIC) IN THE UT OF DNH & DD }

Online Applications for admission to Diploma courses in **Diploma Institutes (Polytechnic) in the UT of DNH & DD** for the Academic Year **2023-24** are invited from **19/06/2023** and last date for filling of application will be **10/07/2023**. Candidates seeking admission to the diploma courses must have obtained at least 35% marks and must have passed Secondary School Certificate Examination (S.S.C.E.) with English, Mathematics, and Science subjects from Gujarat Secondary Education Board/ Central Board of Secondary Education (CBSE) or its equivalent. The Admission form and detailed Prospectus can be downloaded from the institute websites Government Polytechnic, Daman- www.gpdaman.in, Dr. B.B.A. Polytechnic, Silvasa- www.drbbagpks.org, Government Polytechnic, Diu – www.gpdiu.in. The students are further directed to submit duly filled form along with necessary self-attested copies of documents to the concerned institutes within the prescribed date.

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(Shivam Teotia)
Director-cum Dy. Secretary(H & TE)
DNH & DD

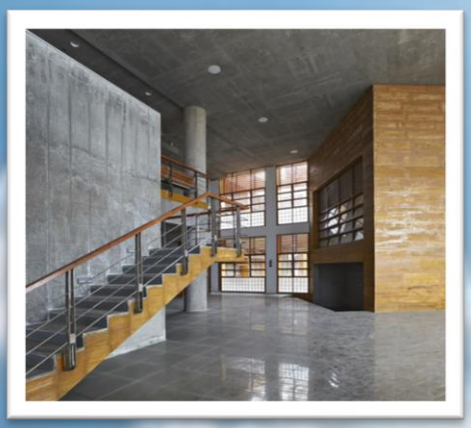
DIPLOMA ADMISSION BROCHURE FOR THE UT ADMINISTRATION OF DNH & DD

2023-24

U.T. ADMINISTRATION OF DADRA & NAGAR HAVELI AND DAMAN & DIU
DEPARTMENT OF HIGHER & TECHNICAL EDUCATION

Brochure for Admission to
Full Time Diploma Engineering Courses

U.T. ADMINISTRATION OF
DADRA & NAGAR HAVELI AND DAMAN & DIU
DEPARTMENT of HIGHER & TECHNICAL EDUCATION
(Affiliated with Gujarat Technological University Ahmedabad, Gujarat.)



GUIDELINES FOR ADMISSION TO DIPLOMA COURSE
ACADEMIC YEAR: 2023 – 2024

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Provisional Key Dates for Admission to First Year Diploma Engineering: 2023-24

Sr. No.	Activities	Date
01.	Commencement of Online Registration	**19/06/2023**
02.	Submission of the duly filled Admission form with necessary documents at the concerned institutes	**19/06/2023 to 10/07/2023**
03.	Provisional Merit list shall be displayed on website & notice board	**17/07/2023**
04.	Report of candidates in the respective institute for grievances, if any in the provision merit list.	**18/07/2023**
05.	Provisional Final Merit list shall be displayed on website & notice board	**19/07/2023**
06.	SC/ST/OBC/EWS/PWD/ other category candidates of DNH and Daman & Diu Domicile	**21/07/2023**
07.	General category candidates of DNHs and Daman & Diu Domicile	**24/07/2023**
08.	Non-UT (outside) Candidates merit No.01 to 200	**25/07/2023**
09.	Non-UT (outside) Candidates merit No.201 to 400	**26/07/2023**
10.	Non-UT (outside) Candidates merit No.401 onwards	**27/07/2023**
11.	Online / offline registration & verification of documents for remaining vacant seats available if any. Candidates are directed to refer Institute website from time to time. (28/07/2023 to 30/07/2023 upto 05:00 PM) refer website:- Government Polytechnic, Daman- www.gpdaman.in, Dr. B.B.A. Polytechnic, Silvasa- www.drbbagpks.org, Government Polytechnic, Diu – www.gpdiu.in	
12.	All candidates (if vacant seats are available)	**31/07/2023**
13.	Classes will be started	**Notified as per directives of GTU**

Keywords and Definitions

Bank	A bank designated by the institute for collection of tuition fee.
Counselees	Candidates Qualified for Counseling
Course	One of the branches of learning in the programme
Help /Facilitation Center	An Institute providing help to the candidate for training, registration etc.
Intake	Sanctioned Intake as per AICTE (seats in a discipline)
Merit Number (Rank)	Unique Position of the counselees
Open Category	Seats available for all candidates participating in the counseling
Reserved categories	SC, ST, OBC, PWD, EWS

1. Abbreviations & Acronyms

CAC	The Central Admission Committee for Diploma Technical Courses
AICTE	All India Council of Technical Education, New Delhi
CBSE	Central Board of Secondary Education
CH	Certificate Holder (2 years TEB / ITI Pattern / IGTR)
DS	Ex / In Defense Service personnel
DTE	Directorate of Technical Education, Gandhinagar, Gujarat State
GCVT	Gujarat Council for Vocational Training
GEN	General
GTU	Gujarat Technological University, Ahmedabad
HC	Help / Facilitation Center
IB	International School Board
IGTR	Indo German Tool Room
ISCE	Indian School Certificate Examination
ITI	Industrial Training Institute
MHRD	Ministry of Human Resources & Development
M.Mark	Merit Marks
NBA	National Board of Accreditation
NCVT	National Council for Vocational Training
NIC	National Informatics Centre
NIOS	National Institute of Open Schooling
PWD	Person with Disability
SC	Scheduled Caste of Gujarat State
OBC	Other Backward Class of UT of Dadra & Nagar Haveli and Daman & Diu
SFI	Self-Financed Institute
ST	Scheduled Tribe of Gujarat State

1. Introduction:

The Department of Higher & Technical Education of UT of Dadra& Nagar Haveli and Daman &Diu has decided to regulate the admissions to the first year of Full-TimediplomaCourses (Engineering and Technology).

This brochure gives information regarding the eligibility and rules of admission to the first year of diploma courses in the UT of Dadra & Nagar Haveli and Daman & Diu. This also provides information about the invitation of applications for admission, preparation of merit list, distribution of seats, details of the reservation, various rounds, admissions in Institutional seats and vacant seats after admission process, the refund of fees, etc. The admission will be conducted in Online and Offline mode.

2. Admission Modality:

Modality for the admission to first year of Diploma Courses, in Technical Institutes under Higher and TechnicalEducationDepartment.

Definitions:

a. In these rules, unless the context otherwise requires, -

(a) "Admission" for the purpose of these rules means admission of candidates in the first year of the Diploma Courses of the Engineering and Technology;

(b) "Admission Committee" means the Admission Committee constituted by the UT Administration Dadra & Nagar Haveli and Daman &Diu for the purpose of admission of candidates in the first year of the Professional Diploma Courses;

(c) "Gujarat Board" means the Gujarat Secondary and Higher Secondary School Examination Board established under section 3 of the Gujarat Secondary and Higher Secondary Education Act, 1972;

(d) "Help / Facilitation Centre's" means the center notified by the Admission Committee for facilitation of the candidates for off campus online admission process;

(e) "Industrial Training Institute (ITI)" means the training institute which provides training in technical courses and is administrated by the Higher & Technical Education, UT of DNH & DD;

(f) "NCVT" means the National Council for Vocational Training established by the Ministry of Labor and Employment, Government of India;

(g) "Diploma Courses" means and includes Diploma in Engineering/Technology;

(h) "Qualifying Examination" means, -

(i) the Secondary School Certificate Examination (Standard X) passed with Mathematics,

Science and English, Social Science or equivalent examination, or

(ii) Std. VIII + certificate course of two or more years conducted by NCVT or GCVT provided the candidate have passed the Std X examination from the Gujarat Board or from Open Schooling with subjects (i) Mathematics, (ii) Science (iii) Gujarati and (iv) English or equivalent examination;

(v) "Sanction Intake" means number of seats approved by the All India Council of Technical Education, New Delhi or, as the case may be, registering or statutory body and/or recognized university for specific course of professional diploma course for the admission year and seats available for the admission.

(i) "Website" means the official website of the Higher & Technical Education, UT of DNH & DD; to carry out off campus online admission process.

3. *Admissions to Professional Diploma Courses:*

b. Admissions to the first year of the Professional Diploma Courses shall be given as under, namely: -

(a) All the Government Seats shall be filled in on the basis of merit list prepared by the Admission Committee.

c. The Admission Committee shall guide, supervise and control the entire process of admission of candidates to the Professional Diploma Courses in the Professional Educational Colleges or Institutions.

I. Sanctioned intake for various courses:

For the purpose of admission to the first year of the Professional Diploma Courses the details of intake capacity and the duration of courses institute wise are as follows:

Sr. No.	Institute	Name of Course	Pattern	Duration	Intake
01	**Dr. B. B.A. Government Polytechnic,Karad, DNH**	Diploma in Civil Engg. (CE)	Semester	3 years	60
02		Diploma in Computer. Engg. (COE)	Semester	3 years	30
03		Diploma in Electrical Engg. (EE)	Semester	3 years	90
04		Diploma in Electronics & Communication Engg.	Semester	3 years	30
05		Diploma in Information Technology (IT)	Semester	3 years	30
06		Diploma in Mechanical Engg. (ME)	Semester	3 years	90
07		Diploma in Textile Manufacturing &Technology	Semester	3.5 years	60
01	**Government**	Diploma in Civil Engg. (CE)	Semester	3 years	60
02		Diploma in Mechanical Engg. (ME)	Semester	3 years	60

03	**Polytechnic, Daman**	Diploma in Chemical Engg. (CHE)	Semester	3 years	60
04		Diploma in Computer. Engg. (COE)	Semester	3 years	60
05		Diploma in Electrical Engg. (EE)	Semester	3 years	60
06		Diploma in Information Technology. (IT)	Semester	3 years	60
07		Diploma in Plastic Engg. (Sand witch)	Semester	4 years	60
01	**Government Polytechnic, Diu**	Diploma in Civil Engineering. (CE)	Semester	3 years	54
02		Diploma in Electrical Engineering. (EE)	Semester	3 years	54
03		Diploma in Mechanical Engineering. (ME)	Semester	3 years	54
04		Diploma in Marine Engineering.	Semester	3 years	54
GRAND TOTAL					**1026**

II. Eligibility Criteria for Admission:

For the purpose of admission to Diploma Technical Courses, a candidate must have passed the qualifying examination with minimum eligibility criteria of percentage of marks in subjects ***(passed 10th Std./SSC Examination with at least 35% marks)***prescribed by the All India Council for Technical Education (AICTE) from time to time from, -

(i) The Gujarat Board; or

(ii) The Maharashtra Board; or

(iii) The Central Board of Secondary Education Board (CBSE) or the Council of Indian School Certificate Examination, New Delhi (ISCE) or any State Board or the International School Board or the National Institute of Open Schooling .

III. Reservation of Seats:

All the reservations given below shall be applicable to candidates belonging to UT of Administration of Dadra & Nagar Haveli and Daman & Diu only subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time district wise are as follows:

a. Reservation Categorywise:

i. Persons belonging to Reserved Category i.e. SC/ST/OBC/EWS/PWD is eligible for their claim on the reserved seats in the respective category as per 100-point Reservation (Local) Roster prepared by this Administration.

Sr. No.	Reservation	Dr. B. B. A. Government Polytechnic, Karad	Government Polytechnic, Daman	Government Polytechnic, Diu
01	Scheduled Castes (SC),	2 %	3%	3%
02	Scheduled Tribes (ST),	43 %	9%	9%
03	Other Backward Class (OBC) (Non-Creamy Layer)	5%	27%	27%
04	Persons with Disability (PWD)	5%	5%	5%
05	Economically Weaker Section (EWS).	10%	10%	10%

ii. Seats reserved for SC/ST/OBC/PWD candidates in UT of Dadra & Nagar Haveli and Daman & Diu will be filled up only by candidates of the UT of Dadra & Nagar Haveli and Daman & Diu who are entitled to such reservations. Candidates or their parents, who have migrated from other states to UT of Dadra & Nagar Haveli and Daman & Diu shall not be entitled to avail benefits of these seats.

iii. The reservation as mentioned in the above mention sub-para (ii)above, can be interchanged. If sufficient number of applicants are not available to fill up seats reserved for Scheduled Tribes (ST), they may be filled up by suitable applicants from Scheduled Castes (SC) and vice versa. In case of non-availability of eligible applicants of SC/ST/OBC (Non-Creamy Layer) / EWS, the same seats will be filled-up by candidates of General Category.

iv. The pattern of the Reservation as mentioned in the paras. (i) to (iii) above is as per the instructions issued by Government of India, Ministry of Personnel, Public Grievances and Pension, Department of Personnel & Training, New Delhi vide O.M. No. 36012/2/96-Estt (Res.) dated 02/07/1997 and notification/instruction issued time to time.

b. *Reservation for Physically Disabled Candidates*:

i. 5% of total seats of total sanctioned intake of all the Institutions shall be reserved for persons with Physical Disability. As per Notification of Ministry of Law & Justice dated 28/12/2016 para No.32(1), Stated that "All Government Institutions of Higher Education and other Higher Education Institutions receiving aid from the Government shall reserve not less than five percent seats for persons with benchmark disabilities". If the seats reserved for the persons with disabilities in a particular category remain vacant due to non-availability of candidates, such seats will be filled by the other candidates belonging to respective category only.

ii) For candidate coming under persons with disability under PWD category minimum 40% disability required subject to the condition that the candidate is capable of carrying out activities related to theory and practical marks as applicable to Diploma Engineering.

iii) The Performa shall be signed by three members of Medical Authority duly constituted by the State or Central Government under persons with Disability (PWD) Act. One of the doctors in the Medical Authority shall be specialist in the particular field pertaining to the disability. The name, degree and specialization of all the doctors, date of issue shall be clearly visible in the certificate.

IV. Priority in Admission:

The allotment of diploma Engineering seats will be made in the following order of priority:

a) First Priority:

Applicants whose parent/guardian (in case Father and/or Mother are not alive) have Domicile Certificate of U.T. Administration of DNH and Daman & Diu issued by the Mamlatdar, DNH/ Daman/Diu. The applicants should have continuously studied for at least 3 years i.e .from Class 8th to 10th in any of the recognized schools of U.T. of DNH and Daman & Diu.

b) Second Priority:

If the seats remain vacant after allotment to the first priority applicants, then the applicants falling in the following category will be considered in Second Priority:-

Applicants whose parents /guardian (in case Father and /or Mother are not alive) have Domicile Certificate of U.T. Administration of DNH and Daman & Diu issued by the Mamlatdar, DNH/ Daman /Diu and the applicants have studied from any of the recognized educational Institution.

c) Third Priority:

If the seats remain vacant even after allotment to the First and Second priority applicants, then the applicants falling in the following category will be considered in third Priority :-

Applicants whose parents/ guardian (in case Father and Mother are not alive) are employees regular/deputation/transfer of this U.T. Administration of DNH and Daman & Diu (Govt. servant/Central Government/State Government /Nationalized Bank /Cooperative Bank), who has continuously served in this Administration for minimum 5 years at the time of application and the applicants should have continuously studied for at least 3 years i.e. from class 8th to 10th standard in any of the recognized schools of U.T. Administration of DNH and Daman & Diu. **In case of Bank employee their Headquarter shall be DNH/Daman/Diu.**

d) Fourth priority:

If the seats remain vacant even after allotment to the First, Second & Third Priority applicants, then all the other eligible applicants will be considered in Fourth Priority.

***NOTE*:** Domicile ”means those Parents (in case Father or Mother is not alive) and Guardian of the applicants who are staying continuously in this Union Territory of DNH/ Daman & Diu for a period of more than 10-years. The Domicile Certificate of Grand Father /Grand Mother /Uncle /Aunty *et al.*is not considered as Parent ’Domicile Certificate.

(i) The Mamlatdar, DNH/ Daman /Diu will issue the necessary Domicile Certificate of Parents /Guardian to this effect based on Ration card, Parliamentary Constituency Electoral Rolls, Election Photo Identity Card and other such proof supported by Affidavit to the effect strictly.

(ii) The Dependence Certificate issued by the Mamlatdar,DNH/ Daman /Diu will have to be attached with application in case of those who are claiming guardianship of the applicants, in that case, Domicile Certificate will be issued by the Mamlatdar, DNH/ Daman/Diu (in case of Father or Mother is not alive)and applicant is fully dependent and living with Guardian.

(iii) The applicant Caste Certificate for SC/ST/OBC/should be obtained from the Mamlatdar DNH/ Daman /Diu .Caste Certificate of the applicant will be issued on the basis of Notification issued by the U.T .Administration of DNH and Daman & Diu from time to time in prescribed Performa only (Appendix-2 for SC/ST and Appendix-3 for OBC).

(iv) The benefits of reservation for SC/ST/OBC shall be given to only those applicants whose parents are Domicile of this U.T .of Dadra & Nagar Haveli and Daman & Diu However, the above benefits shall not be given to the applicants whose parents have migrated from other States /U.T’.s.

(v) If sufficient numbers of applicants are not available to fill up the seats reserved for SC within the UT, the same seats will be filled-up by ST applicants .Similarly, if the sufficient numbers of applicants are not available to fill-up by SC applicants . Thereafter, in case of non-availability of eligible applicants of SC/ST within the UT, the same seats will be filled –up from merit list of General categories.

(vi) Similarly, if sufficient applicants are not available to fill the seats reserved for OBC, then said seats will be filled in by merit list of General Category.

(vii) Further, after completing all the allotment of seats within Daman &Diu, if seats are vacant, then it will be transferred to Dadra & Nagar Haveli or Vice Versa.

(viii) The candidate should have qualified Secondary School Certificate Examination (S.S.C.E.) with English, Mathematics and Science subjects from Gujarat Secondary Education Board, Gandhinagar or its equivalent.

(ix) The Candidates selected for admission should be physically fit and they should produce a Medical Certificate from a Registered Medical Practitioner.

(x) The candidate already studying in Technical institute of U.T. Administration of Dadra & Nagar Haveli and Daman & Diu shall not be considered for re-admission as such benefits shall be one-time opportunity for a candidate & the selected candidate will not be allowed for re-admission to change the course chosen earlier.

V. Allocation of Seats:

The details of category-wise allocation of seats for Diploma Courses in the institute wise are as under:

A. Dr. B. B. A. Government Polytechnic, Karad:

Sr. No.	Category wise Description of Reserved Seat & *Condition for eligibility	CE	ME	EE	EC	CS	IT	TMT	TOTAL
01	**General Category:**	19	26	26	08	08	07	19	113
02	**Scheduled Caste; (2%)**	01	02	02	01	01	01	01	09
03	**Scheduled Tribes: (43%)**	26	39	39	13	13	13	26	169
04	**Other Backward Classes: (5%)**	03	05	05	02	01	02	03	21
05	Separate seats reserved for Girls of D.N.H. (10% Reservation)	06	09	09	03	03	03	06	39
06	Government of India	01	01	01	01	01	01	01	07
07(a)	**Person with Disability: (5%)**	03	05	05	02	01	02	03	21
(b)	Children of Freedom Fighters of D&NH-	----	01	01	----	01	----	----	03
(c)	Children of Ex-Defense Personnel	----	01	----	----	01	----	----	02
(d)	Children of Central Para Military Forces Personnel Killed / disabled during the course of duty	----	----	01	----	----	01	----	02
(e)	Kashmiri migrant	01	01	01	----	----	----	01	04
	TOTAL	60	90	90	30	30	30	60	390
08	Economically Weaker Sections (EWSs):	06	09	09	03	03	03	06	39
	TOTAL SEATS including EWS	66	99	99	33	33	33	66	429

B. Government Polytechnic, Daman: -

Sr. No.	Category wise seats & Eligibility Conditions.	CE	ME	CHE	IT	EE	COE	PE	Total
01	**General Category:**	31	32	34	31	32	32	33	225
02	**Scheduled Caste: (3%)**	2	2	2	2	2	2	2	14
03	**Scheduled Tribes: (9%)**	5	6	5	5	5	5	5	36
04	**Other Backward classes: (27%)**	16	16	16	16	16	16	16	112
05	**Other Reserved Categories:**								
(a)	Children of Central Para Military Forces Personnel Killed/disabled during the course of duty.	01	--	--	01	--	01	--	03
(b)	Seat for Kashmiri Migrant Students:	01	--	--	01	01	--	--	03
(c)	Person with Disability (PWD) (5%)	03	03	03	03	03	03	03	21
(d)	Children Freedom Fighter of Daman &Diu.	01	--	--	01	01	--	01	04
(e)	Children of Ex-Servicemen.	--	01	--	--	--	01	--	02
	TOTAL SEATS	**60**	**60**	**60**	**60**	**60**	**60**	**60**	**420**
06	Economically Weaker Sections (EWS)	06	06	06	06	06	06	06	42
	TOTAL SEATS including EWS	**66**	**66**	**66**	**66**	**66**	**66**	**66**	**462**

C. Government Polytechnic, Diu: -

Sr. No.	Category wise Description of Reserved seat & condition for eligibility	CE	ME	EE	MA	Total
01	**General Category:**	29	29	30	29	117
02	**Scheduled Caste: (3%)**	02	01	02	02	07
03	**Scheduled Tribes: (9 %)**	05	05	05	04	19
04	**Other Backward classes: (27 %)**	15	15	14	15	59
05	**Other Reserved Categories:**	--	--	--	--	--
(a)	Children of Central Para Military Forces Personnel Killed / disabled during the course of duty.	01	01	00	00	02
(b)	Seat for Kashmiri Migrant Students:	00	01	00	01	02
(c)	Person with Disability (PWD) (5%) :	02	02	03	03	10
(d)	Children Freedom Fighter of Daman & Diu:	--	--	--	--	--
(e)	Children of Ex-Servicemen:	--	--	--	--	--
	TOTAL SEATS	54	54	54	54	54
06	Economically Weaker Sections (EWSs):	06	06	06	06	24
	TOTAL SEATS including EWS	**60**	**60**	**60**	**60**	**240**

VI. Preparation of Merit List:

The merit list of the candidates who have applied for admission in the manner prescribed by theAdmission Committee, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner, namely: -

a. The merit list shall be prepared on the basis of the total marks obtained in three subjects by the candidate in the qualifying examination viz. S.S.C. or its equivalent. The merit list of the candidates who have applied for admission in the prescribed form, within the prescribed time limit and who are found eligible for admission under these rules, shall be prepared in the following manner:

i. For the purpose of preparing the merit list, the marks obtained in the Secondary School Certificate Examination, (Standard X) from total 300 marks of the following subjects shall be taken into consideration, namely:Mathematics,Science,English,

(ii) If the candidate has passed the qualifying examination with grade system. The grade with which he / she has passed the qualifying examination shall be converted into the Merit marks by considering the lowest of the marks-range on the basis of which grade is awarded.

b. ***Correction of Marks-***

In case of change in marks of a candidate in the qualifying examination, such candidate shall produce a letter to that effect or the corrected mark sheet issued by the Board, before the Admission Committee at least one day before the commencement of admission process (counseling program). In such case he / she shall be placed at an appropriate order in the merit list.

c. ***Addition of Marks obtained in Technical Subject****:*

(a) The candidate shall be entitled for additional of thirty (30) marks (i.e. 15 marks per subject maximum up to two subject), who has passed the Qualifying Examination (SSCE) from the Gujarat Board or its equivalent with any one of the following technical subjects, namely-

Sr. No.	Technical Subject
1	Basic workshop practice (Paper 1 and 2)
2	Engineering Drawing
3	Basic Principles of Mechanical and Electrical Engineering
4	Workshop Technology
5	Elements of Engineering
6	Computer Aided Engineering Drawing
7	Basics of Engineering Process, Maintenance and Safety

(b) Additional credit marks shall be given as below if,

(i)	Represented a State/Union Territory in any recognized Sports/Games in any National Event.	. . . 05 Marks
(ii)	Serviced in NCC/ACC/Scout Examination Guide activities	. . . 05 Marks.

(c) 20 marks will be deducted for every attempt or drop in respect of students not passing their S.S.C. or equivalent examination in the first attempt.

(iii) The criteria for deciding merit order in case of candidates having equal merit marks shall be in the following sequence, namely:
(a) Total Marks obtained in Mathematics, Science and English,
(b) Marks obtained in Mathematics,
(c) Marks obtained in Science,
(d) Marks obtained in English,
(e) Date of Birth (Candidate who is older in age shall be given priority).

VII. Admission process:

1. The candidate shall be admitted through the Admission Process. The stages of Admission process shall be stated as follows:

a. Display or publishing Information Brochure by the department of Higher & Technical Education, DNH & DD.

b. The department of Higher & Technical Education, DNH & DD, by advertisement in the prominent newspapers widely circulated in the UT as well as neighboring State, by web-site and by such other means, as it may consider convenient, publish the date of registration, the list of Help / Facilitation Centers, last date for submission of registration form, courses offered and such other information as may be necessary in this behalf.

i. All the eligible candidates seeking admission shall apply online, for the registration of his candidature, on the Institute website, within the time limit specified and read the information brochure carefully.

ii. For the purpose of registration, a candidate shall have to pay Rs. 100/- as Registration fee.

iii. The Candidates will also be able to fill in Online Google Application Form and **get printout required documents** through any computer with stable internet connection.

iv. **Candidates are required to submit filled application form in hard copy** along with valid necessary original documents as per the requirement of the admission to the respective Institute.

v. A candidate shall be required to pay Rs.100/- on processing fee to the respective Institute along with admission form.

c. A candidate shall be required to obtain the print out of the registration form and shall sign and submit the same along with the self-attested copies of the requisite certificates and testimonials as specified in the registration form, at the Help / Facilitation Centre

d. The candidate shall have to produce for verification, the original certificates and testimonials of the documents attached with the registration form, at the Help /

Facilitation Center, within time-limit. An acknowledgement for the same shall be given by the person authorized from Help / Facilitation Center.

After confirmation of application form, information cannot be changed by the candidate.

i) The Help / Facilitation Center may retain any original certificate or testimonial which it considers necessary until the admission process is completed, and issue the receipt of the same. Such Help / Facilitation Center shall return the original certificate or testimonial to the candidate after completion of the admission process.

ii) The candidate who is unable to produce original certificates and testimonials necessary for the purpose of admission at the time of registration within the time-limit prescribed in sub-rule (5), may be registered for admission, subject to following conditions, namely: -

i. In the event of failure to submit original certificates and testimonials within the time limit as aforesaid, the registration may be cancelled.

e. Display or publishing of provisional merit lists, submission of grievances, if any, and display or publishing of final merit lists;

i) Provisional Merit List of eligible candidates will be displayed on the website.

ii) For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.

iii) No document shall be accepted to substantiate the claim made in application after scheduled dates.

iv) Final merit lists will be displayed on the website.

NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute

f. Reporting and accepting the offered seat at Reporting Centre (RC) by the Candidate as per the schedule declared by the department of Higher & Technical Education.

g. The candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment.

h. The time schedule prescribed by the competent authority for compliances for various stages of Admission process is mandatory.

i. Admission will be conducted through counselling process as per notified schedule at the respective institute.

VIII. Fee;

(i) A candidate who gets admission in the institution shall have to pay such fees as determined by the department of Higher & Technical Education.

Sr. No.	Description	Existing fees / Approved Fees		
		DNH	**Daman**	**Diu**
01	Admission fee	Rs. 300	Rs. 300	Rs. 300
02	Tuition fees for General Category per Semester	Rs. 600	Rs. 600	Rs. 600
	Tuition fees for ST/SC/OBC Category of U.T. of Dadra & Nagar Haveli And Daman & Diu (per semester)	Rs. 300	Rs. 300	Rs. 300
	Tuition fees for Domicile Girls	NIL	NIL	NIL
03	Term fee at the beginning of each semester	Rs. 400	Rs. 400	Rs. 400
04	Identity Card (at the time of admission)	Rs. 75	Rs. 75	Rs. 75
05	Sports & Cultural activity fee at the time of admission	Rs. 1000	Rs. 1000	Rs. 1000
06	Caution money deposit (Refundable)	Rs. 250	Rs. 250	Rs. 250
07	Insurance at the time of admission.	Rs. 300	Rs. 300	Rs. 300

(ii) Examination Fees:

The Examination fees as prescribed by the Gujarat Technological University; Gujarat State shall have to be paid at the time of filling in the Examination Form/Registration (as per University Schedule).

iii) *Refund of Fees*:

1) Students desirous of leaving the Institute under any of the circumstances given below will be entitled to get refund of the fees on submission of written application to the Principal stating reasons thereof:

a) The full amount of fees paid will not be refundable to the students who are provisionally admitted pending the issue of certificates of eligibility but thereafter declared not eligible for admission by the Gujarat Technological University, Gujarat State.

b) 100% of the full fees actually paid by the students will be refunded, if he/she leaves the Institute within 15 days from the date of payment of fees, provided the candidate informs the Principal that he/she is leaving the Institute within the above stated period. Thereafter the fees will not be refundable.

2) The fees shall be refunded to the student who leaves the Institute within one month of the start of the academic session to join a Degree Course in Agriculture, Engineering, Technology, Science or similar Professional Courses of study provided that:

(a) At the time of applying for admission he/she intimates that he/she also has applied for admission to one of the Professional / Science Colleges, and

(b) Submits a written application for refund of fees through the Principal of the Concerned College he/she has joined within Two weeks of his/her joining the new Institution.

3) In all other cases, the fees will not be refunded after the confirmation of admission.

IX. Certificates To Be Attached (Self Attested Copies):

(1) Self Attested copies of the following certificates will have to be attached with the duly filled Application Form:

(i) A School/College Leaving Certificate, signed by the Head Master/Principal of the Institution in which the student was last enrolled.

(ii) S.S.C.E. mark-sheet and S.S.C.E. Passing Certificates from the S.S.C.E. Board or its equivalent as specified in Rule 13(i)

(iii) Certificate only from the District Magistrate/Mamlatdar of the concerned District certifying minimum 05 years of residence of the applicant in the U.T. of Daman & Diu and Dadra & Nagar Haveli preceding the year of application.

(iv) A Certificate showing the date of Birth of the Candidate from the concerned authorities of Government of India if the date of birth is not mentioned in the S.S.C. Certificate.

(v) A Certificate that the applicant's father/mother is a Central/Civil/All India Services Govt. servant issued by the Head of Office or Dept. for purpose of relaxation.

(vi) In the case of candidates belonging to SC/ST/OBC a Certificate from the District Magistrate / Mamlatdar concerned to that effect. OBC candidate will also have to submit an Income certificate from Mamlatdar, Daman / Diu.

(vii) The candidate claiming admission under category of Economically Weaker Section (EWSs) should attach income certificate of parents from Mamlatdar, DNH/Daman &Diu to that effect as per the guideline issued by Government of India from time to time.

(viii) In the case of Candidates claiming additional weightage on the basis of having taken part in Sports, a Certificate from the Collector of the concerned District to

the effect that he/she represented the Union Territory or the Country as the case may be in a recognized Sport or Game in National/International event at least once during the last two years preceding the year of the application.

(ix) In the case of Physically Handicapped or Disability candidates a Certificates from the duly constituted Medical Board at District level, regarding the nature of handicap and the extent to which the candidate is fit for pursuing the Diploma Course.

(x) In case of children of Kashmiri Migrants, Certificate from the concerned Sub Divisional Magistrate or Mamlatdar that parents are Kashmiri Migrants.

(xi) In case of Children of Central Para Military Forces Personnel, Certificates (i) From the concerned Central Para Military Forces Authority regarding the death/injury OR present service of the parents, (ii) Certificate from the concerned Sub Divisional Magistrate OR Mamlatdar that the parents belong to the U.T. of Dadra &Nagar Haveli and Daman &Diu.

(2) True copies of the Certificates attached to the application shall not be returned to the candidates even if he/she is not selected for admission.

(3) Original Certificates of which copies are uploaded with the application will have to be produced for verification when called for.

(5) The candidate selected for admission will have to produce a Medical Certificate at the time of admission to the effect that he/she is fit to undergo the Diploma Engineering Course.

X. Hostel Facility and Rules

Boys' Hostel with Mess facility is provided, conditional to abiding by the following rules. The students admitted to the Hostel will obey all rules and regulations failing which the students will be expelled from the hostel immediately.

(i) Students residing far away or in interior regions of Territory will be admitted to the Hostel.

(ii) Students using Hostel facilities will not be permitted to leave the Hostel on week end/ holidays without prior permission from the Rector / Warden / Principal. Each student has to sign a declaration form and will abide by the declaration form signed by them at the time of Hostel Admission.

Sr. No.	Fees	Amount
01	The Mess charges will be on monthly basis and as advance payment. The rates will be as per the Tender contract with the Agency appointed for providing meals.	Rs.2000/- (approximately)
02	**Hostel fees:**(Rent –Rs. 600/- + Electrical and Water charge- Rs. 300/- + Caution money- Rs. 250/- + Hostel Identity card- Rs. 50/- + Hostel Damage fees- Rs. 50/- + Breakage/ Damage charge as per the circumstances).	Rs.1250/-per semester.
03	Mess advance (May change without prior notice)	Rs. 2000/-

XI. Rules of Conduct:

i. Students shall be regular and punctual in attending classes and tutorials, and in submission of Term Work (assignments/projects/papers) in various subjects. Terms shall not be granted and students shall not be permitted to write the examination if his/her progress, regularity, conduct and attendance are not satisfactory in individual subjects offered to him / her.

ii. 75% of attendance in Theory and Practical, Drawing and Industrial Training is compulsorily required, as per the instructions of Gujarat Technological University, Gujarat State.

iii. Students must use boiler suits and uniforms of prescribed pattern and standards while working in Workshops, Laboratories and Drawing halls.

iv. Smoking in the premises of the Institute is strictly prohibited.

v. Damage to the property of Technical institute like tampering with fixtures, fittings, instruments, furniture, books, periodicals, walls, window panes, vehicles etc. shall be viewed very seriously and might result in instant expulsion of the guilty student/s and appropriate fine charged for the same.

vi. Every student shall always carry on his/her person, their Identity Card (supplied by the Polytechnic on submission of two copies of photographs of the size *5 cm x 4 cm* immediately after admission). Identity Cards need to be re-endorsed every year.

vii. The Admitted students have to submit his/her Aadhar Card and Bank Account detail before the start of First Semester.

viii. Students are bound by **Rules and Regulations** made by the Technical Institute from time to time. Any violation of the Rules or an Act of indiscipline on the part of student shall result in disciplinary action leading to immediate dismissal from the Institute.

ix. The Principal, Technical Institute reserves the right to remove from the rolls the name of any student in case of failure to pay the Institute dues in time.

x. Ragging of Students in any form shall result in instant expulsion from the Institute. The decision of the Principal in matters relating to General discipline shall be final and conclusive.

XII. Miscellaneous Rules:

i. **Tools and Instruments (Engineering Courses):**

Each candidate, immediately on admission has to equip himself/herself with the necessary tools, instruments for Drawing, Workshop and Laboratory Practice.

ii. **Industrial Visits and Educational Tours:**

Industrial visits and Education Tours as and when arranged for the students by the Institute are compulsory. The students shall have to bear full cost of such tours/visits.

iii. **Damage to Hostel Amenities:**

The students staying in Hostels have to pay the charges for any damage that may occur to hostel property/amenities like Tools/Equipment's/Beds/Tables etc.

iv. **Ragging in Hostel:**

Ragging in Hostel is totally banned as per the order of the Hon'ble Supreme Court, New Delhi. Studentscaught indulging in any activity pertaining to ragging will be discharged immediately without any intimation to the parents/Guardian.

4. GUIDELINES FOR ONLINE & OFFLINE ADMISSION 2023-24:-

01. Merit list shall be prepared and notified on the respective institute and informed to the students through phone as well as email.
02. Counselling process will be conducted offline mode at respective institute at notified timing.

4.1ADMISSION PROCESS: -

- Admission form will be made available in the "Google Form Format" on respective institute website.
- Students and parents are advised to fill up google form and take print out of the same. Photo (Passport Size) must be pasted on the Printed google form duly signed by student's parents with all relevant documents self-attested must be submitted to the respective institute admission cell.

APPENDIX 'A'

DOMICILE CERTIFICATE

Form of Certificate of Domicile in respect of Father / Mother / Guardian of the applicant.

Certified that Shri / Smt. _____

Father / Mother / Guardian of Shri / Smt. _____

Who is working as _____ is a

permanent resident of _____ Daman / Diu /

Dadra & Nagar Haveli, and staying in this Union Territory for more than 10-years.

Mamlatdar,
Daman / Diu/ Dadra & Nagar Haveli
Date:

Certificate in respect of Guardian will be accepted only if applicant's Father / Mother is not alive and the applicant is solely dependent on the Guardian. The relationship of the applicant with the guardian should be stated. An affidavit to that effect may also be affirmed before the Mamlatdar, Daman / Diu/ Dadra & Nagar Haveli.

N.B. (i) Domicile mean those Parents and Guardians (in case Father or Mother is not alive), of the applicants who are staying continuously in this Union Territory for more than 10-years.

(a) The Mamlatdar, Daman / Diu / Dadra & Nagar Haveli will issue the necessary Certificate to this effect based on Ration Card, Parliamentary Constituency Electoral Rolls, Election Photo Identity card and other such proof supported by an Affidavit to that effect, and

(b) The dependence Certificate issued by the Mamlatdar, Daman / Diu/ Dadra & Nagar Haveli will have to be attached to the application in case of those who are claiming guardianship of the candidates.

APPENDIX - B:

AFFIDAVIT BY THE STUDENT

I, _____(full name of student with admission / registration / enrolment number) s/o - d/o Mr _____.

1) having been admitted to Government Engineering College Daman have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.
2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
4) I hereby solemnly aver and undertake that
a) I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.
b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.
Declared this _____day of_____month of _____ year.

Signature of Deponent
Name : _____

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.
Verified at _____ (place) on this the _____(day) of _____(month)_____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____(day) of ____ (month) _____ (year) after reading the contents of this affidavit.

Principal
Technical Institute (Govt. Polytechnic)
DNH & DD

APPENDIX -C:

AFFIDAVIT BY PARENT / GUARDIAN

I, Mr./Mrs./Ms. _____ (full name of parent/guardian) father / mother / guardian of _____ (full name of student) having admission / registration / enrolment number _____.

1) Having been admitted to _____ (name of the Institution), have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my word is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission my word is liable to be cancelled.

Declared this ____day of_____month of _____ year.

Signature of Deponent

Name: _____ Address: _____ Telephone/Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at _____ (place) on this the _____ (day) of _____ (month) _____ (year)

Signature of Deponent

Solemnly affirmed and signed in my presence on this the _____ (day) of _____ (month) _____ (year) after reading the contents of this affidavit.

Principal
Technical Institute (Govt. Polytechnic)
DNH & DD

THANK YOU